

P. N. DAS COLLEGE

Santinagar, Palta, P.O.: Bengal Enamel, North 24 Parganas, Pin - 743122 (W.B.)

Phone: (033) 2592 1327, Fax: (033) 2592 1326, e-mail: pndc.principal11@gmail.com

Website: www.pndascollege.in

NAAC ACCREDITED - 2016

Ref.:	te
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List of Students placed along with placement details:

2021-22

Sl. No.	Name of student placed	Name of the employer with contact details / Name of institution joined	Pay package at appointment
1	Ananya Sardar	DCG Data -Core Systems (India) Private Limited	20043/-
2	Hrishita Roy	RASAAP	
3	Sanchari Ghosh	Sentientia Lustrum Pvt. Ltd.	
4	Suchismita Bhowmick	Tech Mahindra	
5	Susmita Mondal	DRDO	
		DRDO	10000/-

2020-21

Sl. No.	Name of student placed	Name of the employer with contact details / Name of institution joined	Pay package at appointment
1	Anish Pramanick	Wipro Ltd.	24540/-per month
2	Debabrata Biswas	IDFY (Baldor Technologies PVT, Ltd.)	po monui
3	Souvik Sarkar	Law Clerk BarrackporeSub- Divitional Court	
4	Supratik Banerjee	Leeford Health care Ltd.	12,150/-
5	Suvronil Das	Suro Bharati Sangeet Kala Kendra	8000/- per month
6	Tauhid Hussain	Hello- Verify India pvt. Ltd.	58800/-per year

2019-20

Sl. No	Name of student placed	Name of the employer with contact details / Name of institution joined	Pay package at appointment
1 .	Anuska Roy	Hons in B.Com	Yes Bank
2	Chandramouli Chakraborty	Hons in English 2018	Adya Info Help
3	Mohan Mondal	B.Sc (G)	Govt.of West Bengal HEI office

Principal
P.N. Das College
Palia, Bengal Enamel, N. 54 Pgs



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Santinagar, Palta, P.O.: Bengal Enamel, North 24 Parganas, Pin - 743122 (W.B.)
Phone: (033) 2592 1327, Fax: (033) 2592 1326, e-mail: pndc.principal11@gmail.com
Website: www.pndascollege.in

NAAC ACCREDITED - 2016

Ref.:	Date
2(6)	Dave minimum

4	Rupa Acharjee	Hons in Education	Nelso Technology PVT LTD
5	Sujay Majumder	Hons in Geography	Netscribes (India) Private Limited
6	Tussar Mondal	B.A(G)	Constable-933, WB Police

2018-19

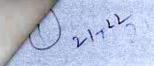
Sl.No.	Name of student placed	Name of the employer with contact details / Name of institution joined	Pay package at appointment
1	Apurba Sarkar	Hons in English 2018	Railways
2	Souvik Sarkar	Hons in English	Aegis Customer Support Services Pvt. Lt

2017-18

Sl.No.	Name of student placed	Name of the employer with contact details / Name of institution joined	Pay package at appointment
1	Arjun Biswas	Sanjivani	арропинени
2	Aurka Dasgupta	Teleperformance	16,015
3	Sanjoy Roy	Disha Eye Hospital	1,19,664//-(Per Annum)
4	Soumitra Gain	Indian Railway	38151/-(Gross)

Principal
P.N. Das College
Palta, Bengal Enamel, N. 24 Pgs.

Placement Details of 2021 - 22





DCG DATA-CORE SYSTEMS (INDIA) PRIVATE LIMITED

DC (I) PL/2958

April 11, 2023

Ms. Ananya Sardar,

NGS: 6686

Ichapore, Kolkata – 743144.

Sub: Letter of Appointment

Further to our discussions, we are pleased to appoint you as Project Associate-I (Level - 1) on the following terms and conditions, given below for your consideration and acceptance. Your date of joining has been recorded as April 11, 2023.

- You shall be entitled to salary, other allowances and company benefit as set out in Annexure I;
- Your appointment will be subject to the Standard Terms & Conditions of Employment as given in Annexure II (available for your reference on the DC Employee Portal);
- Your initial posting will be at "Kolkata". However, your services are liable to be transferred, at the sole discretion of the Management, in such other capacity as the company may determine, to any department / section, location, associate, client site, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location, in addition to the existing policies of DCG Data Core;
- You will be on probation initially for a period of 6 months which may further be extended at the sole discretion of the Management and you shall be deemed to be on probation unless confirmed in writing;
- You will retire upon attaining the age of 58 years.

This letter is in duplicate. Kindly sign the duplicate copy of this letter and the annexes thereof, as a token of your acceptance of the foregoing Terms & Conditions of appointment and return the same to us for our records.

DCG Data-Core Systems (India) Private Limited,

Urmi Roy

General Manager Human Resources

Encl : 1. Annexure-I 2. Annexure-II 3. Annexure-III

P.N. Das College

CMMI Level 3, ISO/IEC 27001:2013 & ISO 9001:2015 Certified | CIN: U72300WB2015PTC207542

Regd. Office: DG Block, Sector II, Plot - 4, Salt Lake City, Kolkata - 700 091 • Tel: +91 33 2359 3901/02/18/19; Fax: +91 33 2321 2099 email: info@in.datacoresystems.com I web: www.datacoresystems.com

DCG Data-Core Systems (India) Pvt. Ltd. formerly known as Data-Core (India) Pvt. Ltd. dba Data-Core Systems (India)



ANNEXURE - I

Annual CTC (INR):-	A STATE OF THE STA	2,58,516	
Part – A: Fixed Component (INR) :-		2;40,516	
Part - B: Variable Incentive (INR) :-		18,000	
Part A	: Fixed Component		
Gross Salary Details	Amount (INR)	Net Salary Details	Amount (INR)
Basic	4,400	Gross Salary	14,688
City Compensatory Allowance	800	Less	2,,55
Conveyance Allowance	1,000	PF Employee Contribution	881
Incentive	1,144	WB Professional Tax	110
House Rent Allowance	2,640		- 111
Medical Allowance	0		
Perf Bonus / Other Allowance	4,704		
Total Gross Salary	14.688	Net Salary Per month	13,697
Add Other Benefit		Truck Salary Fer Inchia	13,697
Employer Contribution in Provident Fund 12%	881		
EDU - (1.01%)	74		
Gratuity 4.81% (if statutorily eligible)	212		
Bonus 20%, Maximum Rs.1400	880		-
Medical Insurance	1,220		
ESI	588	Section 1	
Internet +Electricity	1,500	engine of the contract	
Total Benefit	5,355		
Fixed Payout (Monthly)	20,043		
Fixed payout (Yearly)	2 40 516		
Part B: Variable Component will be dependent on the	below criteria:	apply decided as a state of the second	
satisfactory achievement of key results in accordance v	vith the OKRs provi	ded by supervisor	Weightage
	The state of the s	THE CHILD CONTROL OF THE PROPERTY OF	100%
The CTC Structure is as per prevailing Company Policy a	nd Statutory Guide	ines	
imployee's contribution to Provident Fund, Professions	al and Income Tax u	vill be deducted as an a to the	
Employee's contribution to Provident Fund, Professional	al and Income Tax y	uines. vill be deducted as per rules (if	applicable).

Maximum bonus on Basic will be INR 7000/-.

Part — B: Variable Incentive (INR): The Incentive program is discretionary, subject to change, and based on Individual and company performance. It is pro-rated to the duration with DCG Data-Core India for the calendar year and will be paid only if you are active on DCG Data-Core India's payroll on the date the Incentive is paid.

Any Statutory revision of provident Fund/ESI Contribution or any other similar statutory benefits will result in the Net take home salary and the Annual Gross Compensation will remain the same.

In addition to the above, you will be entitled to the following:-

- I. Night Shift Allowance:- @ Rs. 200/- per night;
- II. 6th Day working Allowance:- @ Rs 770/- per day;
- III. Overtime / Peak Day Volume Allowance: @Rs. 80/- hour;

My College Principal College

^{••} Floating Medical Group Insurance Coverage of Rs. 200000/- annually.



ANNEXURE – II DCG DATA-CORE SYSTEMS (INDIA) PRIVATE LIMITED DG 4, Sector –II, Salt Lake City, Kolkata – 700 091

STANDARD TERMS AND CONDITIONS OF EMPLOYMENT

Effective - January 2005

(These Terms & Conditions are subject to change from time to time)

Current Terms & Conditions are given below

1. PROVIDENT FUND

An employee is eligible to become a member of Staff Provident Fund as per EPF & MP Act, 1952.

2. CITY COMPENSATORY ALLOWANCE

An employee will be paid City Compensatory Allowance as per prevailing Rules of the Company.

3. LEAVE

Subject to exigency of service an employee shall be eligible for the following leaves:

- a. Every employee shall be entitled to Casual Leave up to a maximum of Ten (10) days in each calendar year. Not more than six (6) days' Casual leave can be taken at a time and it cannot be normally combined with Earned Leave. Casual Leave cannot be carried forward from one calendar year to another. Employees requiring more than twenty-four (24) hours for reaching their Home Town may be allowed to combine Casual Leave with Earned Leave to the extent of numbers of days required for such travel;
- Every employee shall be entitled to Earned Leave on full pay based on Fourteen (14) days for each year of service.
 Earned Leave can be accumulated up to a total of Ninety-eight (98) days;
- c. Every employee shall be entitled to leave on Medical Grounds on half-pay for a period of fourteen (14) days for each year of service which may be accumulated up to one hundred and twelve (112) days;
- d. The maximum period for which any female employee shall be entitled to Maternity Leave on full pay shall be twenty six (26) weeks, i.e., eight (8) weeks of leave before the expected delivery date, and eighteen (18) weeks post child birth;
- e. Every employee assigned for field work shall be entitled to One (1) day's leave for every One (1) month's field work or pay in lieu of leave.
- f. Prior application and approval is mandatory for taking any kind of leave. Leave application is to be made through e-Mail or written application, which shall be considered credible only after approval from the concerned superior. Any leave without approval will cause loss of pay. In case of illness or emergency the employee must report the cause of his/ her absence immediately and not later than three (3) days of the commencement of the period of absence. Medical certificate is to be submitted before rejoining in case of illness. The Company reserves the right to have the employee medically examined.

MM.

Principal rese



21-22

Rasaap Info Solutions Pan Number: ABCFR5619M

Reg. Address: Barasat, Nabapally Circular Barrackpore Road, Kol-700125

Corporate Address: 55B Mirza

Ghalib Street, Park street, Kolkata- 700016

Date: 01st November 2022

Dear Ms. Hrishita Roy,

(Aadhaar Number: 3247 9806 7353)

I am pleased to extend the following offer of employment to you. You have been selected as the best candidate for the Video Editing Executive position in our company.

Congratulations!

We believe that your knowledge, skills and experience would be an ideal fit for our Creative Designing Department. We hope you will enjoy your role and make a significant contribution to the overall success of Rasaap Info Solutions.

Please take the time to review our offer.

Position

Rasaap Info Solutions is offering a full time position for you as a Junior Graphics Designing Executive. In this position, you will report directly to the Team Leader.

Working hours

This is a full time position requiring weekly schedule from Monday to Saturday. Expected hours of work are from 10:00 AM to 06:30 PM.

Location

You will be working from home. But may be required to work at such other locations determined by the needs of the company.

Duty

You will have to undertake Graphics Designing operations as per the requirement of the company. Negligence will be under strict prohibition.H

Compensation

We are offering you with the annual CTC of Rs. 1,20,000, which would get hiked depending upon your performance, afterthe completion of the provision period.

Terms & Conditions

- Without the approval of resignation no relieving letter will be provided from the company.
- Without serving notice period of 3 months from the date of resignation no dues will be disbursed from the company.
- Non-performance of the duty may lead you to suspension or retrenchment.
- Salary will be credited to your bank account within 1st to 10th of every calendar month.

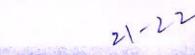
We look forward to welcome you to the team of Rasaap Info Solutions.

If you have any questions or need additional information, please don't hesitate to contact your Team Leader by email or phone. Reply to this email with an approval to signify your confirmation to this offer.

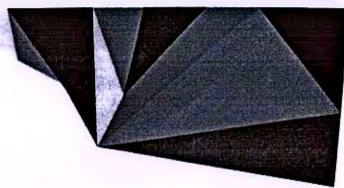
Warm Regards Human Resources Department Rasaap Info Solutions www.rasaap.co.in

P.N. Das Consult of 2ds.









16 July 2022 12 January 2023

To.

Miss. Sanchari Ghosh

Halisahar, Nabanagar Santigoli,

P.O- Nabanagar

Kolkata-743136

Dear Sanchari,

Subject: Offer of Employment with Sentientia Lustrum

Congratulations on your selection at Sentientia Lustrum Private Limited!

We are delighted to offer you the position of GIS Executive at Sentientia Lustrum Pvt Ltd. You will be based on the position's requirements; you may be required to work anywhere in India. Your joining date would be July 1, 2022. Your salary will be 10000/- (Ten Thousand Rupees Only).

Some of the important terms and conditions of your employment are as follows:

- You will be on training for a period of 15 days maybe confirmed as an employee upon successful completion of your training period. Your confirmation will be based on your positive contribution to the company's objectives. The period of training can be extended on the sole discretion of Company, based on your performance. Your employment with the Company is subject to your meeting the qualifying criteria during and at the end of training.
- During this training period, if your performance is found to be unsatisfactory or if it does not meet the prescribed criteria, your training can be terminated. Your confirmation renewed project basis of performance found satisfactory.
- On successful completion of your training period, company reserves the right to align your appropriate job or technology based on organization needs.
- You are required to furnish true and correct information pertaining to your qualification, experience and other details on the day of joining.
- 5. You will bear required Tax, if any, which will be deducted from your salary.
- You will abide by all the rules, regulation and policies of the company. The Company reserves the right to amend such policies, as needed from time to time.



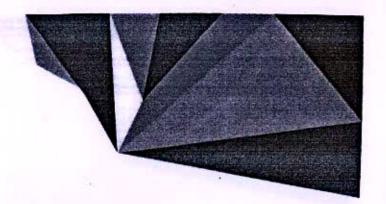
Signet Tower, DN-2, Unit-1203, Sector V. Kolkata, West Bengal 700091

info@sentiantialustrum.com

P.N. Das College
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p.N. Bengal Enamel, N. 24 Pgs.





- Our offer to you as GIS Executive is subject to your successfully completing the degree course and producing all mark sheets after completion of your degree course, else the company reserves the right to terminate you without showing any notice.
- 8. The Company reserves the right to transfer you to any office or establishment forming a part of our Company or any establishment wherever our Company will be having interest along with applicable terms and conditions.
- During the training period Company can terminate this Employment by giving a minimum 2 (Two) and Maximum 30 (Thirty) days of notice to the other party.
- 10. The employment shall stand immediately terminated, without any liability to the company, in case you are found indulging in any fraud, malpractice, misconduct/performance issues or any activity which sentientia lustrum finds against the interest of the organization.
- 11. You shall be following normal business hours as per the Company's Working Hours.
- No paid leave is applicable during the time of Probation period.
- 13. Your Job Responsibility may change; Location can differ time to time and terms and condition may change with your concern according to your performance and needs of the organization.
- 14. The selection has been customized for you taking into consideration your profile, company policies and related factors.
- 15. Notice period of one month is applicable for resigning from the post/position of Sentientia Lustrum Pvt Ltd. Company will not be liable for any full and final settlement for any without notice resignation and others violation of business ethics which is not in the company policies and related factors. Company also may take legal action on those case if applicable.

We take pleasure in welcoming you to our organization and look forward to a mutually beneficial association.

For Sentientia Lustrum Pvt Ltd.

Sayantan Jane

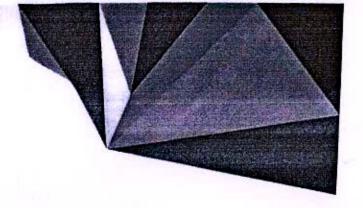
Sayantan Jana

Managing Director

Signet Tower, DN-2, Unit-1203, Sector V Kolkata West Bengal 700091

info@sentientialustrum.com





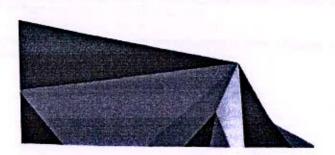
OFFER ACCEPTANCE AND DECLARATION

I have read and understood the above terms and conditions of the above-mentioned offer letter and I hereby confirm the acceptance of the same. I also confirm that there has not been any commitment (be it verbal or written) made to me by the company which is not covered in the scope of this offer letter. I will be reporting for duty on 1st July, 2022.

Candidate's Signature

Name

Date: Re-issued on 12/1/23



P.N. Das

Signet Tower, DN-2, Unit - 1203, Sector V, Kolkata, West Bengal 700091

info@sentientialustrum.com



CONTINUE LITTLE Infocity, Hi-tech City Layout, Madhapur, Hyderabad 500081, India. Tel: +91 40 3063 6363 Fax: +91 40 2311 7011 techmahindra.com Connect@techmahindra.com

Registered Office: Gateway Building, Apollo Bunder Mumbai 400 001, India CIN L64200MH1986PLCO41370

;a, Bengal Enamel, N. 24 Pog

Date: February 09, 2022

Ref: BPS/HR/2022/786144

SERVICE LETTER

Name

Suchismita Bhowmick

GID No

786144

Band

U1

Designation

Associate-Customer Support

Date of Joining

September 16, 2021

Circle

BSGDOM5

Total cost to company:

INR 177200 P.A

Date of Relieving

November 29, 2021

For Tech Mahindra Limited,

Dinesh Sherawat

Manager (Support) - Human Resource.

Note: In case of any query post exit, kindly raise a request in the Communicate section on the ReMember Portal (https://remember.techmahindra.com/loginpages/loginnew.aspx) after Login (register using your GID 5 or 6 digit Associate ID while at Tech Mahindra / Mahindra Satyam)

Background Verification Vendors are requested to raise a request on https://exempverify.techmahindra.com for any background verification request .

21-22

भारत सरकार रहा मंत्रातय रहा मंत्रातय रहा अनुसंधान तथा विकास संगठन संयुक्त बीजलेख ब्यूरी समीप मेटकॉफ हाउस परिसर एम जी मार्ग, दिल्ली-110054 फोन : 011-23818948



No. 11619/Rectt/Admin, Asstt, 'A'/C 09/SM/JCB

Government of India

Ministry of Defence

Defence Research & Development Organisation

Joint Cipher Bureau

Near Metcalfe House Complex

M G Road, Delni-110054
Tel : 011-23818948
Fax : 011-23817548

Date : 04 Feb 2022

Application No. 904010238515
Post Code: 0401
[Administrative Assistant A' (English Typing)]

फैक्स : 011-23817548

MS/Mr SUSHMITA MONDAL D/O SH SWAPAN MONDAL 45/B JRR ROAD EAST KALIANIBAS PO-N C PUKUR, North 24 Parganas BARRACKPORE WEST BENGAL - 700122

Sub PROVISIONAL NOMINATION FOR FURTHER PROCESSING OF THE CANDIDATURE FOR THE POST OF 0401-ADMINISTRATIVE ASSISTANT 'A' (ENGLISH TYPING)

Dear Ms/Mr.

Please refer to your application for the post of 0401-Administrative Assistant 'A' (English Typing) in DRDO under CEPTAM-09/A&A Advt

- We are pleased to inform you that based on your performance in Tier-I and Tier-II CBT your name has been provisionally recommended for further processing of your candidature for the said post to Director, Joint Cipher Bureau (JCB). Metcalfe House Complex, MG Marg, Dethi-110054 (Phone No.: 011-23818948, FAX No.: 011-23817548), you would be required to submit/show all relevant documentary evidence to prove eligibility for the above post as per terms & condition of the CEPTAM-09/A&A advertisement. You would also be required to submit duly filled Attestation Forms (07 Copies) and SSQ Forms (05 Copies) to this office at the time of document verification. If everything is found in order, the concerned authority will initiate pre-appointment formalities as be relevant rules/order of Govt, of India. You are requested to report to the office of Director. JCB by 4th March 2022 on any working day during 10:00 AM 04:00 PM, for further processing of your candidature, failing which your candidature will be cancelled. No extension to this date would be granted.
- 3 Please note that this nomination is provisional and is subject to the verification of your documents/eligibility conditions for the post and all your claims regarding name, address, caste, category, age, qualification, character/credentials/antecedents, police verification, medical test etc required for the post as per the rules. HENCE, THIS LETTER IS NOT TO BE TREATED AS AN APPOINTMENT LETTER.

4 If you do not want to join, you are advised to send a regret letter to this office at the earliest

Encl. (i) Blank Attestation Form

(ii) Blank SSQ Form

(गोबिन्द आंचार्य)/ (Govind Acharya) व प्रशासनिक अधिकारी-। /Sr. Admin Officer-। कते निदेशक जेसीवी/For Director, JCB

Andreal in the os

No. 11619/Rectt/Admin Asstt 'A'/C .09/SM/JCB

भारत सरकार रक्षा मंत्रालय रक्षा अनुसंधान तथा विकास संग्रजन संयुक्त बीजलेख ब्यूरो समीप मेटकॉफ हाउस परिसर एम जी मार्ग, दिल्ली-110054 फोन : 011-23818948

ईमेल :

adm1154.hqr@gov.in



Government of India
Ministry of Defence
Defence Research & Development
Organisation
Joint Cipher Bureau

Near Metcalfe House Complex M G Road, Delhi-110054

Tel : 011-23818948 Fax : 011-23817548

E-mail: adm1154.hqr@gov.in

Date: 20 Sep 2022

APPOINTMENT ORDER

The undersigned has been directed by the Competent Authority to appoint Ms Susmita Mondal (DOB: 24 March 1992), D/o Shri Swapan Mondal to the post of Admin Assistant 'A', (Group 'C' Non Gazetted) w.e.f. 14 Sep 2022(F/N) till the issue of further orders.

- 2. She shall be on probation for a period of two years. The period may be extended at the discretion of the competent authority.
- 3. Ms Susmita Mondal belongs to SC category.

(P B Mishra)

Section Officer (Admin) for Director, JCB

Ms Susmita Mondal, Admin Assistant 'A'

Personal file

Principal rense

Placement Details of 2020 - 21





APPOINTMENT LETTER

2 March, 2023

Dear Anish Pramanick,

This is with reference to discussion you had with us recently. We are pleased to offer you the position of a **Associate** on the following terms:

1. Place of Employment and Timing:

- 1. Your initial place of work will be at IN-TG-Hyderabad. However, your services are transferable, and may be assigned, after reasonable notice, to any location in India or abroad where the company or its affiliates conducts business. The duties to be performed by you hereunder shall be performed in such locations as are reasonably necessary or appropriate to carry out your duties hereunder, subject to reasonable travel requirements on behalf of the Company from time to time.
- 2. You will be expected to attend office except when traveling on business during working hours/shifts as may be decided by the Company.

2. Compensation and Benefits:

- Compensation. As compensation for services to be rendered pursuant to this letter, the Company shall pay you an annual basic salary of Rs 152000. Other allowances / reimbursements as due to you are detailed in Annexure I.
- You will be provided with a Comprehensive Medical Insurance and will also be covered under the Group Personal Accident Insurance, while on Company business.
- You will be provided with Retirement Benefits namely, Provident Fund and Gratuity, in accordance with the laws of the country, and/or, as per company policy.
- Your compensation shall be reviewed on the basis of merit and will be at the sole discretion of the company.

3. Reimbursement of Expenses:

The Company will reimburse you for reasonable travel, and other business expenses incurred in connection with the performance of your duties hereunder, in accordance with the policy of the Company with respect thereto.

4. Leaves:

You shall be entitled to reasonable periods of leave as per company policy (to be taken by agreement with the Company) with full pay. Entitlement & accumulation of the leave will be as per company policy.

5. Term:

Employment period shall commence on 6 March, 2023 and You will join as a confirmed employee.

- 1. Your employment with the Company shall be terminable, without reasons, by either party giving two-months notice . The Company reserves the right to pay or recover salary in lieu of notice period. Further, the Company may at its discretion relieve you from such date as it may deem fit even prior to the expiry of the notice period. However, if the Company desires you to continue the employment during the notice period you shall do so. Notice period and termination of employment contract shall be governed by the applicable internal policies of the Company as updated from time to time. .
- 2. During the term of employment, your performance and suitability for the roles will be continuously monitored and evaluated. Given the nature of your role, which is dependent on customer requirement, you would have to clear assessments prescribed by Wipro from time to time. In the event you fail to meet the prescribed measurement criteria as defined for your Process/Function or there is no suitable role available for you based on company requirement, the company reserves the right to terminate your employment in accordance with the bench policy. If you remain absent from work without authorization or reasonable explanation for more than seven consecutive working days, it will be presumed that you are no longer interested in working for Wipro and have voluntarily abandoned your services. In such a case, your employment with Wipro will stand terminated. In the event of termination of employee's services arising out of integrity, misconduct & disciplinary proceedings, no notice will be required from the company's side. In such case, you will not be entitled to any statutory compensation

6. Retirement:

You will automatically retire on attaining the age of 58 years.

7. Confidentiality:

1. During the course of its business, the Company is required to keep confidential, the information about its Customers and itself and for that purpose to ensure the same from each employee assigned to perform services for the Company/its Customers and each employee who obtains or is in a position to obtain any information or materials:

2. During the normal course of business, it may be imperative to record / monitor all calls made by you in order to assess quality, as applicable. This clause by no means would impede upon your working ability / capacity and should be taken in light of

company procedures and policies.

3. You shall therefore regard and preserve as confidential all information related to the business and activities of the Company as well as its Customers, their clients, suppliers and other entities with whom they do business which may be obtained by them from any source or may be developed as a result of any of the said agreements with the Company's Customers. You shall hold such information in trust and confidence for them and not disclose any such information to any person, firm or enterprise, or use any such information for your own benefit or the benefit of any other party, unless authorized by the Company.

4. You shall not directly or indirectly, engage or assist others to engage in, any activity

or conduct that violates the provisions of this Clause.

5. You acknowledge that the information, observations and data concerning the Company and/or the Customers provided to you, is and shall continue to be the property of the Company and/or its Customer's, as the case may be and that you shall not be entitled to any right or license in relation to the said information, nor shall you copy, reproduce, publish, distribute, adapt, modify or amend any part thereof, without the prior written consent of the Company/the Customers, as the case may.

6. You are not a party to or aware of any agreement, obligation or restriction that prevents or prohibits you from complying with these obligations and you agree to take any other steps reasonably required and/or appropriate to ensure compliance

with the obligations set forth herein.

7. You understand that if you threaten to or actually breach or fail to observe any of the obligations set forth in this Clause, Company will be subject to irreparable harm, which will not be adequately satisfied by damages and you therefore agree that the Company shall be entitled to injunctive relief and/or any other remedies permitted, to ensure and enforce your compliance with these obligations in the unlikely event you do not comply with them; provided, however, that no specification herein of any a particular legal or equitable remedy shall be construed as a waiver, prohibition or limitation of any legal or equitable remedies available to the Company.

8. You shall deliver to the Company upon cessation or termination of your employment, or at any other time the Company may request, all memoranda, notes, plans, records, reports, computer tapes and software and other documents and data (and copies thereof) relating to the said, or the business of the Company or any affiliate or its Principal ed trees

Customers which you shall then possess or have under your control.

You agree that, notwithstanding the cessation or termination of your Employment, the confirmations and undertakings under this Clause shall always continue in full force and effect.

8. Non - Compete

In the course of your employment with Wipro you will be providing services to customers or clients of Wipro during which process you would be handling sensitive information including but not limited to information of key customers of Wipro, competitor information, customer sensitive information ('Confidential Information'). You acknowledge and recognize that Confidential Information available to you, if leaked, would cause irreparable harm to Wipro and its protection is of utmost importance to Wipro. You confirm that for a period of six (6) months after separation of your employment from Wipro (irrespective of the circumstances of or the reason for the separation), you will not accept any offer of employment from a customer or client with whom you have interacted or worked in a professional capacity representing Wipro during the six (6) months preceding the date of separation

9. Whilst employed by the company, you:

- 1. Will not engage in any external activities of a commercial nature
- Will not engage in any activity of a non-commercial nature without prior written approval of the Company.
- Will be required to effectively carry out all duties and responsibilities assigned to you
 by your supervisor and others authorized by the Company to assign such
 duties and responsibilities. Your performance will be subject to annual appraisal by
 your supervisor.
- 4. Will be required to apply and maintain the highest standards of personal conduct and integrity and comply with all Company policies and procedures.
- You agree that you shall not directly or indirectly, share, discuss your compensation details, in full or part, with any person in or outside the organization other than those authorized to do so.
- Will maintain best standards of personal health and should necessarily be medically fit to perform your duties

Other Provisions

- Language. This appointment letter was originally drafted in the English language. If
 it is translated into any language other than English, the provisions of the original
 English language version shall control in the case of any asserted conflict in terms.
- 2. Governing Law. This appointment shall be governed by and interpreted in accordance with the laws of India.
- 3. You shall be governed by the "Service Agreement" as applicable to you

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10. Declaration of Nationality

You are required to declare your nationality to your recruiter immediately as non-Indian passport/OCI/POI holders are governed by different guidelines as per the Employees' Provident Fund Organization. The Provident fund computation differs for employees holding a non-Indian passport. In absence of any declaration, nationality will be deemed as Indian. Any discrepancy highlighted in nationality post joining and requiring change in provident fund computation will be considered for modification prospectively. Wipro will not be responsible for retrospective liability. Kindly update and validate your nationality in myWipro post your onboarding.

11. Work Allocation

As part of your work responsibilities, you may be assigned to work on certain projects/accounts or other assignments at any of the Wipro or Wipro's client locations based on project/assignment's requirement as may be deemed fit by the Company in its sole discretion. Refusal to accept and deliver on such assignments shall be treated as a refusal to work and may result in termination of your employment or other disciplinary action.

12. Government Employment Policy

If you were engaged and worked in capacity of a Government employee, you are required to comply by the cooling off period clause of 12 months from the date of retirement prior to accepting offer from a private Sector / Commercial offer and you shall ensure that you shall not, directly or indirectly, engage in any activity or have any interest in, or perform any services for any government Organization/ Entity/ Department or Individual, which are or shall be in conflict with the interests of Wipro during your employment with Wipro.

It is understood that your date of joining **Wipro Limited**, will not be later than **6 March**, **2023** failing which this offer will automatically stand revoked without any further notice. Please sign and return the duplicate copy of this letter in token of your acceptance of the terms described in this letter.

We wish you a long and mutually beneficial association with us.

Yours faithfully, For Wipro Limited.

Sandesh Kumar

General Manager - Talent Acquisiti on

P.H. Das Sname I e Se

I accept the terms of this letter.

Signature: E-Signature Signature

Date: E-Signature Date

Name: Anish Pramanick

Principal trese

ANNEXURE I

Name	Anish Pramanick
Designation	Associate
Date Of Joining	6 March, 2023
Level	AA
Basic	152000
House Rent Allowance	76000
Bonus	30400
WBP	92689
PF	21600
Gratuity	7311
Target Cost To Company (per Annum)	380000

Principal ottege

ANNEXURE II

CONFLICT OF INTEREST

Wipro Limited has adopted a conflict of interest policy in respect of its employees. This policy is intended to avoid conflict between the personal interest of an employee and the interest of the company in dealing with the suppliers, customers and all other organizations or individuals doing or seeking to do business with Wipro.

Noted below are a few examples of 'conflict of interest':

- For an employee or any dependent member of his family to have an interest in any organization, which has business dealings with the company, where there is an opportunity for preferential treatment to be given or received, except where such an interest comprises securities in widely held corporations which are quoted and sold on open market or the interest is not material.
- For an employee or any dependent member of his family to buy, sell or lease any kind of property, facilities or equipment from or to the company or any affiliate or to any company, firm or individual who is or is seeking to become the contractor, supplier or customer, except with the knowledge and consent of top management.
- For an employee to serve as an officer, director or in any other management capacity or as consultant of another company or organization doing or seeking to do business with the company or an affiliate except with the knowledge and consent of top management.
- 4. For an employee to use or release to a third party any data on decisions, plans, competitive bids or any other information concerning the company, which might be prejudicial to the interest of the company.
- 5. For an employee or any dependent member of his family to accept commission, a share in profits or other payments, loans (other than with established banking or financial institutions), services, excessive entertainment and travel or gifts of more than nominal value from any individual or organization, doing or seeking to do business with the company.

I have read and understood the above mentioned 'Conflict of Interest' policy and I declare that there is no 'Conflict of Interest' in my employment. If in future any conflict arises, I will inform top management.

Principal nege

ANNEXURE III

PERSONAL INFORMATION AS REQUIRED UNDER INFORMATION TECHNOLOGY ACT 2000

I Anish Pramanick, confirm that I am voluntarily sharing my Personal Information with Wipro Limited ('Wipro') for the following purposes:

- Validating my Curriculum Vitae and retaining records on the same for any future reference/verification
- Processing my job application including background verification checks and medical checks
- 3. Employment-related actions including record keeping, processing compensation and benefits and any action required in the context of my employment with Wipro.

In this context, I also agree to the retention of such Personal Information by Wipro for any future reference/verification and authorize Wipro to transfer the same to a third party. I understand that 'Personal Information' means any information, relating to me that is available with Wipro and is capable of identifying me.

Name: Anish Pramanick

Signature: E-Signature Signature

ANNEXURE IV

CONSENT FOR RANDOM OR REASONABLE SUSPICION DRUG TEST

I am aware that Wipro has a policy which stipulates that employees while at work cannot be under the influence of any narcotic drugs, psychotropic substances and/or alcohol so as to ensure a healthy work force. To ensure the adherence of this policy, Wipro might be required to collect specimen of employee's hair, urine, blood, or any other relevant bodily sample, as may be required (hereinafter the "Sample") and submit it for drug test screening (hereinafter "Test").

I hereby **Anish Pramanick**, consent to allow Wipro Limited (hereinafter "Wipro") to collect Sample from me for the Test.

In furtherance of the above stated:

- I understand that the Test shall be conducted on random basis without any prejudice to anyone.
- I authorize Wipro to share the Sample with Wipro's authorized vendor for the purpose of processing the Sample and making the result available to Wipro.
- 3. I understand that Wipro provides adequate security measures to safeguard the information resultant from the Test and all other personal data associated with it.
- 4. I understand that neither Wipro nor any authorized third party under clause (3) above shall retain the data collected in respect of the Test for period no longer than as required for statutory purposes and the data shall be suitably destroyed thereafter.
- I understand that Wipro is entitled to initiate suitable actions against me including but not limited to disciplinary action based on the Test results.
- 6. I understand that Wipro may notify and publish the information resultant or ancillary to the Test if obliged under law to do so.

Name: Anish Pramanick

Signature: E-Signature Signature

Place: IN-TG-Hyderabad

Date: E-Signature Date

For more details please refer to the policies on myWipro > App Store > Information > My Policies > India

Arup Samaddar
ADVOCATE
BARRACKPORE AND BARASAT
JUDGES' COURT

20-21

RESIDENCE CUM CHAMBER
Vill.: Mohanpur, P.O.: Sewlitelenipara
P.S.: Titagarh, Dist.: 24 Pgs (N),
Kolkata - 700 121
Mobile: 9903039294

34 /

Date

Date:- 11/11/2021

TO WHOM IT MAY CONCERN

I, SRI ARUP SAMADDAR, Advocate at Barrackpore Subdivisional Court and Barasat Judges Court do hereby acknowledge that Mr. SOUVIK SARKAR S/o Sumit sarkar, residing at Jaffarpur School Para, P.O. Nona Chandanpukur, (Jaffarpur C.T.), P.S. Titagarh, Dist. North 24 Parganas, Kolkata – 700122, has been working as a Law-Clerk in my chamber and seresta since 08/10/2020 i.e. for a period of more than one year. That the purpose of giving this acknowledgement is to facilitate the above named SOUVIK SARKAR to apply for membership at the All West Bengal Law Clerk Association.

Advocate

Barrackpore & Barasat

Sub-Divisional Court

Principal
P.N. Das College
Palts Sengal Phamal N. 24 7



Leeford Healthcare Ltd.

Leo House, Shaheed Bhagat Singh Nagar, Dugri-Dhandra Road, Near Joseph School, Ludhiana-141116 (Punjab), INDIA Ph: 0161-4342000 Fax: 0161-4342006

Dated 17-06-2022

Mr.Supratik Banerjee Barrackpore (W.B)

Sub.: Offer Letter

With reference to your interview and subsequent selection, the management is pleased to offer you the position of Marketing Executive w.e.f. 20-06-2022 at H.Q:Barrackpore in Healthcare Division . If joined, You will be on probation period for six months from the date of your joining. Your consolidated Package will be as per Annexure 'V' enclosed. You are requested to join the duty on 20-06-2022 . You are further requested to submit the copies of following documents (All the documents should be Self-Attested).

- ID Proof and Residential Proof
- PAN Card 2
- Aadhar Card
- **Educational Certificate**
- Appointment letter and Last Pay Slip received from previous employer.
- Form 16 (TDS Certificate) from previous employer, if any.
- Saving Bank Account details (copy of bank statement/ pass book)
- 1 Cancelled cheque of Saving Bank Account.
- 6 nos. Passport Size Photographs.

Also submit the following documents dully filled in and signed which are enclosed herewith.

Form 2 , Form 11, ESI Declaration Form, Employee Details Form

This offer letter is being sent in duplicate. Kindly Sign one copy as a token of your acceptance of the offer and return the same alongwith above said documents.

Thanking You. Yours Truly, FOR LEEFORD HEALTHCARE LIMITED

Authorized Signatory

I accept the offer as Outlined above :

Name

CIN: U24230PB2006PLC029786





Dated 17-06-2022

ANNEXURE - I

Mr.Supratik Banerjee Name: Barrackpore (W.B) HQ:

Emoulments A.

You will be paid following emoulments w.e.f. your joining date :

(Amount in Rs.)

	Per Month Emoulments	Annual Emoulments
Basic Salary	10200 1950	122400 23400
HRA Gross Salary	12150	145800
Less : EPF Deduction Less : ESI Deduction Less : Labour Welfare Fund	1224 91 5	14688 1092 60
Net Payment	10830	129960

Note:

1 TDS will be deducted from the salary as per the Income Tax Act 1961

2 Contribution to Employee State Insurance (ESI) @ 0.75 % of Gross Salary will be deducted and 3.25 % will be contributed by the employer

3 Employee Contribution to Provident Fund @ 12% of Basic Salary will be deducted and also an equal portion of employee contribution to Provident Fund will be contributed by the employer

Re-imbursement of Travelling & Telephone Expenses (After submission of Bills / Claim) B.

Rs. 250/- per day
Rs. 250/- per day
Rs. 800/- per day
Rs. 2/km (bills to be attached)
Rs. 1000/Month (bills to be attached)
N3. 2000/1101011 (2010)

Cost to Company Per Month 12150 1224 EPF Contribution by employer 395 ESI Contribution by employer 20

Labour Welfare Fund Contribution by employer 850 Bonus @8.335% (to be paid annually) 14639 Total cost to company per month

	Louis
Sign	(Xpui
	V.0

(Accepted) Sign_

Name

P.N. Das College Palla, Bengal Enamel, N. 24 Pgs

Authorized Signatory

Suro Bharati Sangeet Kala Kendra



(An Organization of Music & Fine Arts Education) 19 / I, Vivekananda Lane, Serampore, Hooghly, West Bengal. Pin Code - 712201 (India)

Date 28. 10. 22

Mr. Suvronil Das

810, Saratpally Palta, P.O-Bengal Enamel, Dist - North 24 PGS, Pin - 743122

Sub.:-CONTRACTUAL EMPLOYMENT OFFER LETTER FOR THE POST OF VIDEO EDITOR

Dear Suvronil,

Further to your application for the above post and your subsequent interview held at our office, we are pleased to offer you a position at Suro Bharati Sangeet Kala Kendra in the role of video editor. This is a fixed term position that will start on 17th October of 2022 and end on 17th October of 2023. This is for one (1) year on contractual basis but can be terminated before tenure in case of non-satisfactory performance.

We offer you the following compensation and benefits:

- Monthly gross contractual fees of ₹ 8,000/- subject to TDS.
- 20 days of paid vacation leave in a year.
- Overtime allowance as per our existing rules.

The organization will not bear any other cost or liability except whatever mentioned above.

You will work from Monday to Saturday, 10:30am to 07:00pm and you will report to the head of our management department.

You would need to produce 1 months' notice on your willingness to terminate the employment. You will also maintain complete confidentiality about all the information which is proprietary to the organization. As a token of acceptance of your appointment, please do let us know by signing and returning a copy of this letter to us.

Wish you all the best.

Regards,

Signed on behalf of

Suro Bharati Sangeet Kala Kendra

Name :- Mr. Arijit Chakraborty

Designation :- President

SURO BHARATI SANGEET KALAKENDRA

Signature: Authaboahn
President

Signed and agreed by

Name :- Suvronil Das

Signature: Swhonil Das 28.10.22

Website - www.sskalakendra.org *** Email - helpsbskk@gmail.com *** Toll Free- 1800-120-5943



APPOINTMENT LETTER

27 June, 2022

Dear Tauhid Hussain,

This is with reference to discussion you had with us recently. We are pleased to offer you the position of a **Associate** on the following terms:

1. Place of Employment and Timing:

1. Your initial place of work will be at IN-WB-Kolkata. However, your services are transferable, and may be assigned, after reasonable notice, to any location in India or abroad where the company or its affiliates conducts business. The duties to be performed by you hereunder shall be performed in such locations as are reasonably necessary or appropriate to carry out your duties hereunder, subject to reasonable travel requirements on behalf of the Company from time to time.

2. You will be expected to attend office - except when traveling on business during

working hours/shifts as may be decided by the Company.

2. Compensation and Benefits:

 Compensation. As compensation for services to be rendered pursuant to this letter, the Company shall pay you an annual basic salary of Rs 58800. Other allowances / reimbursements as due to you are detailed in Annexure I.

You will be provided with a Comprehensive Medical Insurance and will also be covered under the Group Personal Accident Insurance, while on Company business.

 You will be provided with Retirement Benefits namely, Provident Fund and Gratuity, in accordance with the laws of the country, and/or, as per company policy.

4. Your compensation shall be reviewed on the basis of merit and will be at the sole

discretion of the company.

3. Reimbursement of Expenses:

The Company will reimburse you for reasonable travel, and other business expenses incurred in connection with the performance of your duties hereunder, in accordance with the policy of the Company with respect thereto.

Placement Details 2019-20



ANUSHKA ROY

Emp. No.: 6604004

Blood Group: A+ ve

YES BANK Limited,

P.M. Das Enamol, W. 24 Pass Ground Floor, 6 Sarat Bose Road, Kolkata, West Bengal 700020 www.yesbank.in



https://adyainfohelp.co.in

Head Office: Bhubaneswar

Chandramouli Chakraborty Address: A/11 SUNDIA HOUSING ESTATE, POST AND P.S. JAGADDAL NORTH 24 PARGANAS

Subject: Offer Letter

Joining Date: 04.02.2022

Dear Chandramouli,

Adya Info Help is pleased to offer you the position of Academic Content Writer effective from 04.02.2022 under the following terms and conditions:

• Joining date: 04.02.2022

Salary: 12,500

Working hours: 10:00AM- 6:30PM

Working days: Mon-Sat

Work process:

- 1. Need to complete the allocated word count regularly given to the employee.
- 2. This is a work-from-home base job, all training and communication will be done over call.
- 3. A supervisor will provide full support and training during work.

Leave policy:

- Working days are from Monday to Saturday. Sundays will be fixed off.
- 2. You will be entitled to one casual leave (paid leave) for a month. Minimum 48 hours prior notice is to be given to the management before taking the CL.
- 3. In case of sudden leave, the 1-day salary deduction will happen for that particular day.
- 4. The company will not allow any half-day leave. In case if any employee is unable to complete the work within the working day due to any external uncertainty Princip Colors and Sudden emergency outing) then that day will be considered as a Das North-working day (1-day salary deduction). However, this is subject to change in case an employee is willing to complete the work al power cut, sudden emergency outing) then that day will be considered as a working hours considering that the work has an extended deadline.

No leaves are allowed before and after any holiday or else 2 Days salary are charged per leave.

Compensation and benefits:

If there is one CL and no sudden absence, the employees will be given 500INR incentive.

- Resignation Procedure:
 - An employee resigning from Adya Info Help must serve the notice period as outlined below:
 - Academic Content Writer: Uninterrupted Notice period of 15 days
 - Managers, Coordinators, Admins & others: Uninterrupted Notice period of 30 days

An employee seeking release from Adya Info Help must follow the procedural steps provided below

- 2. Drop a formal resignation to the respective HR department.
- 3. Please mention the reason for your resignation
- 4. Clearly, state the date you wish to last serve the company
- 5. Confirmation that you are willing to serve the uninterrupted notice period.
- In case of having any absence within the notice period, the company can discontinue the service period and is not liable for the issuance of any official documents.
- The company is not liable to pay any due compensation in case of an employee discontinuing work or resigning without a proper notice period or information before the dispatch of salary.
- In case an employee fails to serve the full notice period as per his/her designation, the company is not liable to provide the Release Letter or any Certificate of Experience from the organization.

In accepting our offer of employment, you agree with your understanding that your employment will be on an at-will basis. It is notified that neither you nor any Company representative has entered into a contract regarding the terms or the duration of your employment. You will be free to discontinue your employment with the Company at any time. Likewise, the Company has the right to terminate your employment at any time, with a cause or with or without advance notice if you violate our terms & conditions. We are excited about the potentiality that you will bring to our company. We are looking forward to your arrival at our company and are confident that you can play a key role in our company's growth.

Thanks and regards,

Adya Info Help

Principal P.N. Das College
P.N. Das College
Palla, Bengal Enamel, N. 24 Pgs

19-20

Government of West Bengal Education Directorate Bikash Bhaban, Salt Lake, Kolkata – 91

Memo No. 1738-A 7A – 8a/2019

Date: 29/08/2019

Sri Mohan Mondal s/o Sri Mantu Mondal, recommended by West Bengal Group-D Recruitment Board, who was appointed provisionally in pursuance of Memo No. – 417(3)-EH/O/Estt./10H-27/16 dated 20.02.2019 of Higher Education Department, Government of West Bengal and Memo No. – 1027-PAR(Genl)/G8P-138/2016(Part) dated 26.09.2018 of P & AR Department, Government of West Bengal to a Group-D post in Government General Degree College, Chapra vide this Directorate's Memo No.-323/1(7)-A dated 22.02.2019 is hereby allowed to join in Government General Degree College, Chapra in the post of "Office Peon" (Group-D cadre) in the PB-1, Rs.4,900 – 16200/- plus Grade Pay of Rs.1,700/- plus allowances as are admissible as per existing rules w.e.f. any date on or within 15 days from the date of issue of this order, on which he actually joins the post purely on temporary basis and until further orders. The post has been created by G.O. No. - 90-Edn(A/NGC) dated 26.08.2014.

Sri Mohan Mondal emerges successful through verification of credential/personal information. Report of verification of antecedent and report of medical examination of health of Sri Mohan Mondal have been found satisfactory.

The pay and allowances of Sri Mohan Mondal will be drawn and disbursed by the Officer-in-Charge, Government General Degree College, Chapra, Nadia.

The Accountant General (A & E), W.B. and the Treasury Officer, Krishnagar-I Treasury are being informed.

Sd/- J. Ray Chaudhuri
Director of Public Instruction, W.B.

Memo No. 1738/1(6)-A

Date: 29/08/2019

Copy forwarded for information and necessary action to :-

- 1. /The Accountant General (A & E), W.B., Treasury Building, Kolkata 700 001.
- The Treasury Officer, Krishnagar-I Treasury, Krishnagar, Nadia.
 - The P.S. to the Hon'ble MIC of Higher Education Department, Bikash Bhawan (5th fl.), Salt Lake, Kolkata – 91.
- The Special Secretary to the Govt. of West Bengal (Estt.), Higher Education Department, Bikash Bhawan (6th fl.), Salt Lake, Kolkata – 91.
- The Officer-in-Charge, Government General Degree College, Chapra, Nadia. He/she is requested to allow Sri Mohan Mondal to join the aforementioned post.

6. Sri Mohan Mondal, Barrackpore Nagar, P.O.-Nona Chandan Pukur, 24 Parganas (N), Pin-700122

for Director of Public Instruction, W.B.

Joseph

900



Nelso Technology Pvt. Ltd.

P-96, Sreebhumi, Ichapur 24 Parganas(N), Pin- 743144 West Bengal, india

M: +91 6293-666-222 email: info@nelsotech.com Web: www.nelsotech.com

Ref. No. NTPL/01/21-22

Date: 10/03/2022

TO WHOM IT MAY CONCERN

This is to certify that MS. RUPA ACHARJEE, daughter of Satya Acharjee residing at 534/C Anandamath, Ichapur, PO- Ichapur Nawabganj, Pin-743144, WB, working with "NELSO TECHNOLOGY PVT LTD" from 1st Feb 2019 as a Receptionist.

She is working as full-time basis

For NELSO TECHNOLOGY PVT LTD

Nelso Technology Pvt. Ltd.

Director

Authorized Signatory

Principal Engine in the Post

Doc No: HRD-Doc-11

Rev: 1.5, W.E.F: 22.02.2018



APPOINTMENT LETTER

Date: August 27, 2019

To.

Mr. Sujoy Mazumder 5/O Parimal Mazumder, Mohanpur Uttarpara, Near Shitala Mandir (14 Para), Mohanpur, Teleni Para, North 24 Parganas, West Bengal - 700 121

Subject: Appointment of Sujoy Mazumder as Associate in Netscribes (India) Private Limited

Dear Sujoy,

Further to our discussions, we are pleased to offer you a position of Associate in Netscribes (India) Private Limited ("Company"), subject to the terms and provisions of this employment appointment letter ("Appointment Letter") and the policies of the Company.

- Term: Your employment will commence from August 27, 2019 ("Effective Date"). This
 Appointment Letter shall come into force on and from the Effective Date and shall remain in force
 until terminated in accordance with Clause 10 of this Appointment Letter ("Term").
- Designation: Your designation will be Associate in the Company and you will report to such person(s) in the Company, as may be communicated to you from time to time. Your scope of work, roles and responsibilities will be communicated to you by the Company.
- 3. Probation: You will be in probation from the Effective Date until the expiry of [6 (Six)] months from the Effective Date, or such other date as may be communicated to you by the Company ("Probation Period"). Upon completion of the Probation Period, the Company shall issue you a confirmation letter, if your performance is found to be satisfactory by the Company. Subject to Clause 10 of this Appointment Letter, you shall continue to be in probation until the Company issues you a confirmation letter.
- 4. Compensation and Benefits: You shall be entitled to compensation and benefits as set out in Annexure 1 to this Appointment Letter ("Compensation"). The Compensation shall be paid to you by the 5° (Fifth) day of every succeeding calendar month. The Compensation shall be subject to applicable deductions and withholdings for income tax, contributions to provident fund, gratuity fund, superannuation fund, and other statutory benefits as applicable to you and in accordance with applicable laws and regulations.

1920

IDENTITY CARD SL.NO-SAPICPIN - 498/18

GOVERNMENT OF WEST BENGAL
OFFICE OF THE
COMMANDANT, STATE ARMED POLICE 9TH BN.
SANDHYA, KRISHNAGAR, NADIA

Date of Appoinment... 16.11.2019



ISSUING AUTHORITY



COMMANDANT, SAP 9TH BN. SANDHYA, KRISHNAGAR, NADIA

Employee Name

Rank & Brass No.

Date of Birth

Blood Group

: TUSHAR MONDAL

: CONSTABLE - 933

: 05 - 05 - 1995

: A+

Identification Mark: CUT MARK ON LEFT CHEEK.

Placement Details 2018-19





File No. 5-5.30020/1/2022-Recruitment. Dated: 07 November, 2022

Government of India
Staff Selection Commission (ER)
Ministry of Personnel, Public Grievances & Pensions,
Nizam Palace, 1st M.S.O. Building (8th Floor), 234/4, A.J.C. Bose Road, Kolkata - 700020.

To

Shri APURBA SARKAR Roll No.: 2191154688

Subject: Phase-IX/2021/Selection Posts- Document Verification of candidates qualified in the stage

of Scrutiny Process- reg.

Dear Candidate,

With reference to your candidature for examination noted above, I am directed to inform you that you have been found provisionally eligible for being called for Document Verification for Post Category No. ER10321 advertised under Phase-IX/2021/Selection Posts. Accordingly, you are requested to present yourself for document verification as per the following programme:-

Date of Document Verification	28/11/2022
Batch No.	Batch-03
Reporting Time	02:00 P.M
Venue	Staff Selection Commission, Eastern Regional Office, Nizam Palace, 1st MSO Building, 8th Floor, 234/4, AJC Bose Road, Kolkata-700 020

- You are requested to bring the <u>Annexure (3 Pages)</u> attached with this Call Letter, duly filled up properly for each Post Category advertised under Phase-IX/2021/Selection Posts. <u>If a candidate eligible for Document Verification for two or more Post Categories</u>, he should bring separate filled up <u>Annexure for the Post Categories eligible for Document Verification</u>.
- You should bring with this Call letter along with the following documents <u>in original</u> as well as one set of self attested photocopies thereof, for verification and record:-

(i) <u>Matriculation/equivalent Certificate</u> issued by the State/Central Education Board, showing your date of birth (in Christian era);

(ii) All other <u>Certificates (Degree/Diploma etc.</u>) in support of your educational/ technical/professional qualifications and subjects studied at various levels and <u>mark sheets</u> pertaining to all the three years of each course indicating the subjects studied in each year, as claimed in your application as on crucial date.

(iii) Experience Certificate (if applicable) includes in Essential Qualification attached to the post as on crucial date

 (iv) (a) Certificate (issued by the Competent Authorities and in the format as prescribed in the Notice of Examination) in support of your claim of belonging to the categories of SC/ST/OBC/Ex-servicemen/Physically Handicapped.

(b) Candidates belonging to OBC category seeking reservation and concession as OBC should ensure that their community of other backward class should be included in the central list of OBCs for their respective state as on closing date of receipt of application for the examination failing which the candidates will be deprived of any reservation/concession due to OBC and such candidates will be considered as unreserved (UR) candidates subject to fulfillment of age limit and other shortlisting criteria for UR candidates.

Principal
P.N. Das College
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(c) Candidates seeking appointment on the basis of reservation to <u>OBCs must ensure that he/she possesses</u> the caste/community certificate and does not fall in creamy layer on the crucial date. The crucial date for this purpose will be the closing date for receipt of applications i.e. 25.10.2021.

(d) Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority. Candidates are cautioned that they will be debarred from the examination conducted by the Commission in case they fraudulently claim SC/ST/OBC/PWD/ESM status.

(i) Complete Discharge Book in support of your claim of belonging to Ex-serviceman Category (if applicable)

(ii) In case you are a disabled Defence/BSF personnel, necessary Disability Certificate from the Competent Authority.

(iii) Photo Identity Card in original like Voter Card, Driving License, Aadhar Card, PAN Card, Passport, Aadhar Card/Printout of E-Aadhar, ID Cards issued by School/College, Employer ID Card issued by Government Offices/PSU/Private or any other photo bearing ID Card issued by the Central/State Government.

(iv) Central Government Civilian Employees (CGCE) claiming age relaxation should produce a certificate in the prescribed format from their office at the time document verification in respect of the length of continuous service which should be for not less than three years during the period immediately preceding the closing date for receipt of application. They should remain Central Government Civilian Employees till the time of appointment in the event of their selection.

(v) Recent Passport Size clear photograph (at least four copies for each category of posts)

- 4. <u>If you do not produce any of the above mentioned documents</u> in original which are required for determining eligibility during document verification, <u>your candidature will not be considered for further stages of the examination under any circumstances whatsoever and no further opportunity will be accorded to appear in document verification.</u>
- 5. <u>No travelling or other expenses</u> will be paid by the Commission for attending the Document Verification.
- Any change in your present postal address should be communicated to this Office immediately, indicating your Roll No. name of the examination and the post applied for and the new address.
- 7. Your candidature is Provisional. You must in your own interest go through the detailed instructions contained in the Notice of the examination available in the website of the Commission i.e. www.ssc.nic.in and related corrigendum to the Notice (if any) issued from time to time and ensure that you fulfill all the conditions of eligibility laid down in the advertisement notice of the Examination. If at any stage, it is found that you do not fulfill any of the conditions of eligibility, your candidature will be cancelled and no appeal against such cancellation will be entertained.
- 8. Please note that <u>date</u>, <u>time</u> and <u>venue</u> of <u>document</u> <u>verification</u> is <u>final</u> and no request for change will be entertained. In case you fail to attend the document verification, it will be presumed that you are not interested to undergo the selection procedure of the examination and thereby for appointment to the relevant posts you have applied for and your candidature will be treated as "<u>cancelled</u>". No further correspondence in this regard will be entertained.
- 9. This Call Letter will not be sent to the candidates by post and can only be downloaded from the website of this Regional Office of the Commission i.e. www.sscer.org.

Canvassing in any form will result in cancellation of your candidature.

Yours faithfully,

(Aloke Kumar Nandy) Deputy Director

Principal 1988



STAFF SELECTION COMMISSION (ER), KOLKATA Phase-IX/2021/Selection Posts - Document Verification

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LTI of Candidate

UNDERTAKING TO BE SUBMITTED BY CANDIDATE (FOR ALL CANDIDATES)

undertake that, , R	toll	No.
have appeared for written examination for the p, Post Category	ost /	of No.
advertised by Staff Selection Commission. Today i.e		ave
come to appear in person for Document Verification for the said post. I also declare	e tha	t as
on date I have not been debarred in any of the examinations previously conducted		
&/or UPSC while submitting application or thereafter. In case, I am found to be in o	lebar	red
list, my candidature is to be treated as cancelled.		
Signature of Ca	ındic	late
(the above para must be reproduced by the candidate in writing in below)	
250		
I understand that the verification of document does not confer upon me the be considered for the post and that my candidature is purely provisional subjections.	-	
following conditions:		ciic
i. Production of all the requisite documents including the category, sub	oject	to
satisfaction of the competent authority in the Commission. ii. Meeting all the eligibility conditions prescribed for the post in the advertise	mon	+ >-
 Meeting all the eligibility conditions prescribed for the post in the advertise ON THE CRUCIAL DATE for the particular category of the post. 	men	t as
Signature of Candidate:		
Name (CAPITAL LETTER):		
Roll No.:		
Date:		

Principal
P.N. Das College
Palta, Bengal Enamel, N. 24 Pgs

UNDERTAKING TO BE SUBMITTED BY CANDIDATE (For OBC Candidates)

I am in possession of an OBC Certificate as on the closing date i.e. 25.10.2021/ not in possession of an OBC Certificate in proper format issued as on the closing date i.e. 25.10.2021 (*Strike out which one is not applicable). I hereby undertake that I belong to OBC Category (Noncreamy Layer) and my community is recorded in the Central OBC List of my State/UT as on the closing date. If this statement is found to be false/wrong, at any subsequent stage, then my candidate will be liable to be cancelled.

Signature of Candidate

UNDERTAKING TO BE SUBMITTED BY CANDIDATE (For CGCE/Employed Candidates) (** Applicable only for Group C posts)

I declare that I have already informed my Head of Office/Department in writing that I have applied for this examination and no vigilance is either pending or contemplated against me as on the date of submission of application. I have NOC issued by my Department. If this statement is found to be false/wrong, at any subsequent stage, then my candidate will be liable to be cancelled.

Signature of Candidate

WRITE IN YOUR HAND WRITING AS WRITTEN below: (To be written before the Officer of the Commission)



STAFF SELECTION COMMISSION

ई-प्रवेश पत्र / e-ADMISSION CERTIFICATE

परीक्षा की वि	तेथि और समय /	Date & Tim	e of Examination	
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- 1, Candidate must carry an original photo identity card having the same Date of Birth (including Date, Month & Year) as printed on the Admission Certificate.
- 2. If photo identity card does not have the same Date of Birth (including Date, Month & Year) then the candidate must carry an additional certificate (in original) as proof of their Date of Birth.
- 3. In case of mismatch of Date of Birth mentioned in the Admission Certificate and photo ID/the certificate brought in support of Date of Birth, the candidate will not be allowed to appear in the examination.

	.in ई-प्रवेश प चयन पढ़ों च	रण – ।Хप	MISSION CERTIF रीक्षा 2021 : टंब X EXAMINATIO	Regio Webs Helpli Email FICATE ज्य परीक्षण	on : Eastern Re lite : www.ssc ine No. : 94774 lid : contact-s	er.org 461228/9477461229
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परीक्षा तिथि / Exam. Date 23-11-2022			प्रवेश र		Entry Closing Time	
उम्मीदवार का नाम / Candidate's Name: Candidate's New or Changed Name: APURBA SARKAR जन्म-तिथि / Date of Birth: श्रेणी / Category 23/08/1997 SC उम्मीदवार का पता / Candidate's Address: JAFFARPUR CHALBAZAR, North 24 Parganas			लिंग / Gende Male	er:	Apurba Sarker	
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Candidate must carry an original photo identity card If photo identity card does not have the same Date o	f Birth (including Da	ate, Month & Y	ear) then the candidate m	ust carry an addit	ional certificate (in orig	inal) as proof of their
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Date of Birth. 3. In case of mismatch of Date of Birth mentioned in the	PE TEST	XAMINATI	ON		परीक्षा का माध्यम Medium of Test	परीक्षा समय / अवधि Exam. Time / Duration

Note: - Please click here to Download Instructions. नोटः कृपया परीक्षा संबधी विस्तृत निर्देश डाउनलोड करने के लिए यहाँ क्लिक करें।

STAFF SELECTION COMMISSION (ER) STAFF SELECTION COMMISSION (ER) STAFF SELECTION COMMISSION (ER)

INSTRUCTIONS FOR CANDIDATES REGARDING TYPING/STENOGRAPHY TEST FOR PHASE-IX/2021/SELECTION POSTS

- Candidates are advised to carefully read the instructions given, in order to avoid disqualification, error and timely loss.
 उम्मीदवारों को सलाह दी जाती है कि अपात्रता, त्रुटि और समय की हानि से बचने के लिए दिए गए निर्देशों को ध्यान से पढ़ें।
- 2. After candidate logs into the system, Mock Typing Test of 2 minutes will start wherein candidate will check keyboard operational functionality by typing the Mock Text passage. There will be a break time of 2 minutes after the mock test, candidates can use this time to get their query resolved for any faulty system, keyboard, or mouse. The Actual Typing Test will begin after the break time as per the information given below as applicable to the candidates and tests respectively. उम्मीदवारों के सिस्टम में लॉग इन करने के बाद, 2 मिनट का मॉक टाइपिंग टेस्ट शुरू होगा, जिसमें उम्मीदवार मॉक टेक्स्ट पैसेज टाइप करके कि-बोर्ड और कुंजी ऑपरेशन की जांच करेगा। मॉक टेस्ट के बाद 2 मिनट का ब्रेक टाइम होगा, यदि किसी अभ्यर्थी की सिस्टम कुंजियां काम नहीं कर रही है, तो इस ब्रेक टाइम के दौरान उन्हें तुरंत पर्यवेक्षक को रिपोर्ट करके इसका समाधान करा लेना होगा। वास्तविक टाइपिंग टेस्ट ब्रेक टाइम के तुरंत बाद शुरू होगा।
 - The Question Paper for Typing /Stenography Text will be either in Hindi or English.
 टाइपिंग /स्टेनोग्राफी टेक्स्ट के लिए प्रश्न पत्र या तो हिन्दी या अंग्रेजी में होगा।
 - 4. Based on the Language choice mentioned in the application, Candidates will only be able to give their Typing/Stenography Test either in Hindi or English. आवेदन में उल्लेखित भाषा विकल्प के आधार पर, उम्मीदवार केवल हिंदी या अंग्रेजी में अपना टाइपिंग टेस्ट दे पाएंगे।
 - 15 minutes will be given to attempt Typing Test (English/Hindi)
 15 मिनट टाइपिंग टेस्ट (Eng./Hindi) के लिए दिए जाएंगे।
 - Candidates will be able to do a practice Typing test of 02 minutes before the actual typing test.
 उम्मीदवार वास्तविक टाइपिंग टेस्ट से 02 मिनट पहले प्रैक्टिस टाइपिंग टेस्ट कर सकेंगे।
 - 7. Type the word/words mentioned in the displayed text without any errors. Candidates can use Backspace key to correct any incorrect word and arrow keys can be used to reach out to any word with the typed text. प्रदर्शित पाठ में उल्लेखित शब्द बिना किसी त्रुटि के टाइप करें। उम्मीदवार किसी भी गलत शब्द को ठीक करने के लिए बैकस्पेस कुंजी का उपयोग कर सकते हैं और टाइप किए गए टेक्स्ट के भीतर किसी विशेष शब्द को नेविगेट करने के लिए ऐरो-कुंजी का उपयोग कर सकते हैं
 - 8. Be patient during examination and keep calm. You can contact the invigilator for any problem such as Key-Board error, Machine automatic shutdown, power interruption, artificially expiring session, etc.
 परीक्षा के दौरान धैर्य रखें और शांत रहें। आप इनमें से किसी भी समस्या के लिए निरीक्षक से संपर्क कर सकते है, जैसे की की-बोर्ड संबंधी त्रुटि, मशीन औटोमेटिक शटडाउन, पावर में बाधा, सत्र कृतिम रूप से समाप्त होना, इत्यादि।

- 9. Candidate eligible for a scribe (Passage Reader) or Compensatory Time will be given 5 minutes extra in Typing test.

 Scribe (Passage Reader) या अतिरिक्त समय के लिए पात्र उम्मीदवार को टाइपिंग टेस्ट में 5 मिनट अतिरिक्त दिए जाएंगे।
- 10. Candidates are required to bring two latest passport size photographs. उम्मीदवारों को दो नवीनतम पासपोर्ट आकार के फोटो लाना अनिवार्य है।
- 11. PWD candidates, other than those affected by blindness and cerebral palsy, who have opted for the facility of Scribe (Passage Reader) and/or Compensatory time in their application form are required to produce certificate as per Annexure-I for availing the facility of Compensatory time only.

 हष्टीबाधित और सेरेब्रल पाल्सी से प्रभावित लोगों के अलावा अन्य पीडबल्यूडी उम्मीदवारों, जिन्होंने अपने आवेदन पत्र मे scribe(Passage Reader) और/या अतिरिक्त समय की सुविधा का विकल्प चुना है, उन्हें लाभ के लिए परीक्षा की सूचना के अनुबंध-I के अनुसार प्रमाण पत्र को प्रस्तुत करना आवश्यक है।
- 12. Candidates opting for own scribe (Passage Reader), the qualification of the scribe (Passage Reader) should be one step below the qualification of the candidates taking the examination. Such candidates shall be required to submit details of the own scribe (Passage Reader) in proforma at Annexure-II. In addition, the scribe (Passage Reader) has to produce a valid ID proof in Original. A photocopy of the ID proof of the scribe (Passage Reader) signed by the candidate as well as the scribe (Passage Reader) is required to be submitted along with the proforma at Annexure-II.

 उम्मीदवार जो अपने स्वयं के scribe(Passage Reader) के लिए चयन कर रहे हों, परीक्षा में प्रवेश करने वाले उम्मीदवार की योग्यता से एक स्तर नीचे scribe(Passage Reader) की योग्यता होनी चाहिए। ऐसे उम्मीदवारों को अनुबंध-II में प्रोफ़ार्मा में स्वयं के scribe(Passage Reader) का विवरण प्रस्तुत करना आवश्यक होगा। इसके अलावा, scribe(Passage Reader) को मूल में एक मान्य आइडी प्रूफ प्रस्तुत करना होगा। उम्मीदवार और scribe(Passage Reader) द्वारा हस्ताक्षर किए गए scribe(Passage Reader) के आइडी प्रूफ की एक फोटोकॉपी को अनुबंध-II में प्रोफ़ार्मा के साथ जमा करना आवश्यक है।
- 13. Scribe (Passage Reader) arranged by the PWD candidate should not be a candidate of this examination otherwise candidatures of both the candidates will be cancelled पीडबल्यूडी अभ्यर्थी यदि स्वयं का scribe(Passage Reader) लाता है तो वह इस परीक्षा का अभ्यर्थी नहीं होना चाहिये अन्यथा दोनों उम्मीदवारों की उम्मीदवारी रद्द कर दी जाएगी।
- 14. Candidates are supposed to leave the Examination Hall peacefully after completing their exam. They will be asked to show admission certificate while leaving. अभ्यर्थियों को अपनी परीक्षा पूरा करने के पश्चात हॉल को शांतिपूर्वक छोड़े। उन्हें बाहर जाते समय प्रवेश प्रमाण पत्र दिखाने के लिए कहा जाएगा।

Annexure-l

Certificate regarding physical limitation in an examinee to write

This	is to certify that Shri/Smt./Kum (name of the candidate with disability), a person with (nature and percentage of disability as mentioned in the
certificate	of disability), son/daughter/wife of Shri a resident of
•	(village/District/State) and to
to his/her d	e/she has physical limitation which hampers his/her writing capabilities owing lisability. Signature Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution
	Name & Designation Name of Government Hospital/Health Care Centre with Seal
Place: Date:Note: Cer Visual imp	tificate should be given by a specialist of the relevant stream/disability (e.g. pairment-Ophthalmologist, Locomotor Disability-Orthopaedic Specialist/PMR)

Annexure-II

Letter of Undertaking for Using Own Scribe

	, a candidate
	(name of the disability) appearing for the
with	(name of the examination) bearing Roll No.
	(name of the Centre)
at	(name of the State/UT). My
in the District,,	
qualification is	
	(name of the
scribe) will provide the service of scribe taking the aforesaid examination.	e/reader/lab assistant for the undersigned for
t amonthy it is found that hi	ner qualification is In is/her qualification is not as declared by the ion, I shall forfeit my right to the post and claims
Place:	(Signature of the candidate with Disability)



Aegis Customer Support Services Pvt. Ltd. 16, Meerabai Marg, Hazratganj, Lucknow - 226 001, U.P., India T: +91 522 671 6666 www.startek.com

16-Aug-22

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. Souvik Sarkar (80497823) was employed with Aegis Customer Support Services Private Limited in capacity of Executive - Operations from 21-Jan-22 to 29-Jun-22.

During this tenure, his work and conduct have been found to be good.

We wish all the very best in his future endeavors.

For Aegis Customer Support Services Private Limited

Authorized Signatory

Placement Details 2017 - 18

12/18

SANJEEVANI

SPERSON DESTRUCTE



Palla, Bengal Parame, N. 24 Pas



17-18

teleperformance.in

inkedin.com/company/teleperformance

facebook.com//TPIndiaOfficial

Date: September 17, 2022

Emp Temp Code: 3312067639

Aurka Dasgupta

Marik Para Ichapur Nawabgani North 24 Parganas - 743144,

West Bengal, India

Contact No: +917450871723

Letter of Appointment

Dear Aurka,

With reference to the interviews you have had with us in the recent past, we are pleased to make you an Offer of Employment in our Company. Your Grade will be Grade I and you will be designated as Customer Service Associate- Voice. You are required to report for duties on September 17, 2022 ("Joining Date") at 9:30 AM or as per the agreed time during work hours.

Your employment will be as per the following terms and conditions:

- 1. Your remuneration is detailed in the enclosed **Annexure I**. All tax liabilities arising out of your entire compensation package, present or future, shall be borne by you.
- Your duties and responsibilities will be as assigned by your immediate manager or other superior officer of the Company and the same will also include the jobs assigned by the Management from time to time.
- 3. The Company's business operates on a 24x7 basis and you may therefore be required to work in shifts including periodic night shifts. The work exigencies and the role may require you to extend your work-timings in accordance with the Working Hour & Attendance Policy. By accepting and signing this letter you affirm your willingness to abide by this requirement.
- 4. While your initial place of posting will be at an agreed place/Company's Office/Site at Kolkata, you are liable to be transferred to any department/office anywhere in India/Overseas, or a company/entity formed by the promoters or transferred/assigned responsibility in any associate company or be recalled to your original location. Accordingly, your working hours/shift timings could be changed periodically depending on the work/process requirements. All such transfers shall be governed by the Transfer Policy of the company. In the event of you being deputed overseas for training and operations you will be require to and shall sign all required documentation as per the rules, regulation and policies of the Company.
- 5. Your appointment will be on probation for a period of six months from the date of your joining the Company or for an extended period of time ("Probation Period") if found necessary. Your employment with the Company will be confirmed on the expiry of your Probation Period unless you are specifically advised otherwise in writing.
- 6. Your appointment shall continue, during your Probation Period or thereafter upon confirmation, unless your employment is discontinued by the Company, by providing not less than 30 Days ("Notice Period") prior written notice. In the event you decide to leave the employment of the Company, you will be required to provide 30 Days prior written notice to the Company, and the Company may at its sole discretion relieve you of your duties anytime during the notice period. You will be paid salary up to the last working day.

The Company at its discretion, during probation or on confirmation of your services thereof, without assigning any reason, can discontinue your employment on payment in lieu of Notice Period. Such payment will be calculated pro rate on the basis of your current Gross Fixed salary (subject to tax).

Teleperformance Business Services India Limited.

Teleperformance Towers, Plot CST No.1406-A/28, Mindspace, Goregaon (West), Mumbai - 400 104, Mabarastira, India.
Tel: +91-22-66776000 | Fax: +91-22-66776010 | CIN: U72900MH2005PLC157255 | Email: contactus@teleperformancedibs.com

Bon R. S. Bar Entrees



Incase of violation of any policies, procedures or rules of the Company or any other act of misconduct including but not limited to improper behaviour, theft or fraud, your services are liable to be discontinued without Notice Period or without payment in lieu of Notice Period.

- 7. You agree that this employment is conditional upon you successfully clearing the training as required. In the event of your in-ability to clear the training, the Company may relieve you of your duties with immediate effect without Notice Period or without payment in lieu of Notice Period.
- 8. You are employed as a permanent employee of the Company and are therefore not permitted to undertake any other employment or engage in any commercial activities, outside the Company, either honorary or otherwise, without prior written approval of the Company.
- 9. You are required to maintain the highest order of discipline and secrecy about the work of the Company and/or its subsidiaries or associate companies and in case of any breach of trust/discipline, your services may be discontinued by the Company with immediate effect without notice period or without payment in lieu of notice period.

You are required to always maintain the highest standard of confidentiality towards Company information which includes but not limited to documents, files, records, customer details, project plans, strategies, developments, execution process, contracts, billing information, quality metrics, financial information about the Company etc. relating to business of the Company, which is proprietary to the Company and / or its clients and other information relating to the business of the Company which may be known, provided or confided to you ("Confidential Information"). You will not divulge or use such Confidential Information other than to fulfil your duties as an employee of the Company and while ensuring the best interests of the Company. Under no circumstances will you disseminate information regarding the affairs or business matters of the company or information regarding its customers without proper authorization and / or prior written approval. All information that comes to your knowledge by reasons of your employment with the Company is deemed to be Confidential Information. Upon ceasing to be an employee of the Company, you shall immediately return any records, documents and other information of the Company which are in your possession and shall not retain or transmit any copies (electronic or otherwise) of the same. You will be required to sign a separate confidentiality agreement along with this letter and may be required to sign further confidentiality agreements as may be required by the Company. The Company acknowledges that individual marketing packages, Web sites, and other communications that have been developed for a client and have been placed in the "public domain", once distributed to the public may be no longer subject to client confidentiality provisions.

- 10. You will be required to apply and maintain the highest standards of personal conduct and integrity and comply with all the Company's current rules, regulations, policies and procedures, including Global Essential Compliance & Security Policies and Social Media Policy as may be in force from time to time and as may be notified and displayed. You will be bound by the existing and new security rules, regulations and policies of the Company, including physical frisking (pat down) process wherein, a search would be conducted of outer clothing to detect any concealed prohibited articles. All policies mentioned in this letter, as well as others, are available on the Company intranet and may be changed/modified, at the Company's discretion. You are required to keep yourself updated with the Company's policies.
- 11. The Company shall have the right to vary, delete, and modify these terms and conditions of employment.
- 12. You will automatically retire from the services of the Company on the last day of the calendar month in which you attain the age of Fifty-Eight years. Your date of birth as per official records is January 05, 1996.
- 13. You are required to make a full and complete disclosure of any issues in past employment records, any relationships or dealings you have or propose to have/ enter into directly or through any of your relatives or family members, with any of the Company's agent, dealers, vendors, suppliers, subcontractors or the like by whatever name called.



- 14.This appointment is subject to satisfactory verification of your credentials, character, antecedents and testimonials as provided in your application to the Company and your curriculum vitae. All cost incurred for such verification will be borne by the Company. If it is found at any time that you have made any false statements or suppressed any material information, it shall lead to immediate discontinuation of your employment with the Company without any notice or compensation.
- 15.You agree to undergo a drug test or any other medical/fitness test including breath analyzer, as asked for and at such a place and location as advised by the Company during the course of your employment. In the event you become unfit for performance of your assigned duties; you shall be liable to be discharged from the services without any notice.
- 16. You hereby consent to share your payroll, personal and employment related data for processing and review outside of the country, subject to adherence to applicable law.
- 17. Your address as provided by you in the employment forms shall be deemed to be correct for sending any communication to you and every communication addressed to you at the given address shall be deemed to have been sufficiently served upon you.
- 18.You are required to return the duplicate copy of this letter and report to work on or before the date of joining specified above. In the event you do not do so, it shall be deemed that you are not interested in this offer/appointment and this letter shall stand automatically withdrawn with effect from the Joining Date.

If the above terms and conditions are acceptable to you, please sign on each page and return the duplicate copy of this letter as a token of your acceptance of this Letter of Employment.

Welcome to Teleperformance and here's wishing you a rewarding career.

Yours Truly,

For Teleperformance Business Service Limited,

Preeti Amit Shirke

Senior Vice President - Talent Acquisition

I, Aurka Dasgupta,residing at Marik Para Ichapur Nawabgani North 24 Parganas - 743144, West Bengal, India do hereby accept the terms and conditions in this

Employee Signature	Accepted On 17 Sep 2022 aurkadas2@gmail.com		
Employee Name	Aurka Dasgupta		

Enclosures:

- 1. Compensation/ Salary details (Annexure I)
- 2. Non-Disclosure- Declaration and Undertaking (Annexure II)
- 3. Personal Data- Declaration (Annexure III)
- 4. Work from Home- Declaration, applicable under WAHA-[Work at Home] (Annexure IV)

NOTE: For purposes of brevity and ease of reading, the term "the Company" or the term "Teleperformance" (wherever it appears in this letter) means Teleperformance.

Principal Contractor



Emp Temp Code: 3312067639

Annexure I Compensation Details

Employee Name:	Aurka Dasgupta		
Designation:	Customer Service Associate- Voice		
Grade:	Grade I		
Date Of Joining:	September 17, 2022		
City:	Kolkata		
Pay Components	Amount in Indian (INR)		
Basic Pay	8,402.00		
Housing Rent Allowance (HRA)	₹ 5,041.00		
Transport Allowance	0.00		
Flexible Benefit Plan	0.00		
Statutory Bonus#	700.00		
Gross Fixed Salary (1)	14,143.00		
Provident Fund (Employee) (2)	1,008.00		
ESIC (Employee) (3)	106.00		
Net Take Home [1-(2+3)]	13,029.00		
Provident Fund (Employer) (4)	1,008.00		
ESIC (Employer) (5)	460.00		
Gratuity* (6)	404.00		
Total Fixed Cost (1+4+5+6)	16,015.00		
Annual Fixed CTC	192,180.00		
Annual Performance Pay**	0 % of Annual Fixed CTC		
Annual Performance Linked Incentive (PLI)	0.00		

For Teleperformance Business Service Limited,

Carrow

Preeti Amit Shirke

Senior Vice President - Talent Acquisition

*Gratuity shall be payable as per "The Payment of Gratuity Act".

**Performance Pay will be payable subject to assessed performance achievement level, the pay-out criteria and the frequency, as per the "Performance Pay policy/ note. #Statutory Bonus is paid monthly as per "The Payment of Bonus Act".

- All Reimbursements will be paid as per prevailing Income Tax rules and company policies in effect
- The above compensation will be subject to Income Tax regulations in force from time to time.
- The above compensation is subject to deduction towards Medi-claim Insurance, transport, if/as
 applicable and any other statutory deduction/contribution including Professional Tax, labour
- Any Incentive payable, as part of the compensation structure or otherwise, shall have a "Minimum Attendance Threshold/Performance" as qualifying criteria for such payout.

Employee Signature	Accepted On 17 Sep 2022 aurkadas2@gmail.com	
Employee Name	Aurka Dasgupta	

Principal one & E



ANNEXURE II DECLARATION AND UNDERTAKING REGARDING NON-DISCLOSURE

- I, Aurka Dasgupta residing at Marik Para Ichapur Nawabgani North 24 Parganas 743144, West Bengal, India, and working as Customer Service Associate- Voice, do hereby solemnly state, undertake and declare that:
 - I will faithfully, truly and to the best of my skills and ability, execute and perform the duties required of me
 as an employee of Teleperformance Business Service Limited, a Company having its registered office
 at Teleperformance Towers, Plot CST No. 1406-A/28 Mindspace, Malad (West), Mumbai- 400090,
 Maharashtra, India.
 - 2. I shall comply with all Teleperformance policies.
 - 3. I will maintain the highest standard of confidentiality towards Confidential Information, by not, directly or indirectly, making known, or permitting such Confidential Information to be disclosed or made known to any person or entity, either inside or outside the Company. I acknowledge that such information is valuable, sensitive and a unique asset of the Company and/or of the Company's clients. I shall faithfully and diligently hold such Confidential Information from being disclosed to unauthorized persons, which may include, but are not limited to, employees of the Company that do not need to know the Confidential Information, persons not employed by the Company, persons that are not bound by a written confidentiality agreement with the Company, with regard to the specific Confidential Information, persons not directly aware of the proprietary and trade secret nature of the Confidential Information.
 - 4. All documents, files, records, project plans, software tools as well as methods and techniques of doing business, including patents, trade secrets and other proprietary rights associated therewith, Strategies, Customer details and items of information or equipment relating to Company's business are and shall remain the property of the Company, including notes, documents, and files created in the performance of my duties of employment. I shall not under any circumstances remove such property from the Company premises without prior written consent. I further agree that all information relating to existing customers and potential customers of the Products, whether recorded in Company's database or otherwise is confidential to the company and that any ownership in respect thereof resides in the company and that it cannot be used by employee for any purpose not specifically referred to in this employment.
 - 5. I understand and acknowledge that as set forth under the Login Provisioning and De-provisioning Policy (GECSP 11), my employee ID and password used to access Company or its Clients' systems are personal and confidential, are Proprietary Information, and shall not be disclosed to anyone. Non-compliance with this Policy may lead to disciplinary sanctions upto and including discontinuation of services, consistent with applicable law.
 - Notwithstanding the separation of my employment with the company for any reason whatsoever I will not communicate or allow to be communicated to any person not legally entitled thereto any information relating to the Confidential Information and affairs of Teleperformance.
 - 7. I will immediately report to the Company, any violation or breach of the commitments made in this declaration, whether the breach or violation is intentional or inadvertent and I agree that:
 - (i) In the event of a breach or threatened breach of the provisions of this declaration, the Company shall be entified to an injunction restraining from using or disclosing, in whole or in part, such Confidential Information, or from rendering any services, to any person, firm, corporation, association or other entity to whom any such information has been disclosed or is threatened to be disclosed, which injunction shall be available without the posting of any bond or other security and the issuance of which is hereby consented to by Employee,

(ii) Any such breach would cause injury to the Company, and

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- 8. The rights to any invention, discovery or creation of any system or method related to the Company's operations and arising out of any work done in the course of my employment will automatically vest with the Company. In this connection, the Company may obtain patent rights in its name (or jointly with others) based on the fact of my invention, discovery, improvement or other creative effort. I acknowledge that I will not be liable for any compensation for such invention, discovery, improvement or other creative effort made by me, and that any reward that the Company may, in its sole discretion, bestow on me will not be deemed to confer any rights towards that invention, discovery or improvement in system or method. I further acknowledge that I may be required to execute further documentation in connection with such inventions, discoveries, improvements or other creative efforts and will execute the same without delay.
- In the event of my leaving services of the Company, for any reason, during the 12-months period from the separation date, I shall <u>NOT</u> directly or indirectly either on my own account or otherwise:
 - engage or attempt to engage in providing services to any customer or prospective customer where such services or products are competitive with the services offered by the Company or any affiliate to the Customer
 - ii. canvass solicit or endeavour to entice away from the Company any client or customer(s) of the Company, or any person(s), who at any time during my employment, were or are clients or customers of the Company, or were in the habit of dealing with the Company;
 - iii. solicit, interfere with, or endeavour to entice away any employee of the Company; or
 - iv. counsel, or otherwise assist any person to do any of the acts referred to in para (i), (ii) & (iii) of this clause.
- 10. I shall NOT offer, promise, give, accept, condone, approve or knowingly benefit from an improper business gratuity, a bribe, 'kickback' or other improper advantage, benefit or reward, or otherwise apply inappropriate influence.
- 11.1 shall NOT make a 'facilitation payment'. Facilitation payment refers to the practice of paying a small sum of money to (usually) an official as a way of ensuring that they perform their duty.
- 12. None of my relatives are employed or associated with the Company or any of its affiliate companies or its customers/clients/suppliers in any form; and I undertake that I <u>shall</u> immediately notify the Company in case-
 - (a) any person who is so employed / associated becomes a relative, and/or
 - (b) a relative, in future, is so employed / associated with the Company.

understand and acknowledge that:

- the restraints contained herein are reasonable in all the circumstances of employment and agree that
 they are necessary for the protection and maintenance of the Company and its business.
- my services can be suspended pending disciplinary action/enquiry/investigation as per Company policy and I shall abide by decision of investigation/enquiry Committee constituted for such purposes.
- the Company shall be entitled to seek an order for specific performance or injunctive relief or other equitable relief in case I fail to observe or breach any of the restraints herein.

I <u>shall</u> indemnify and keep indemnified the company for any loss, damages or injury suffered by the company for any breach of above conditions or any other clause or term of employment.

I understand and acknowledge that my failure to comply with this declaration and undertaking may lead to disciplinary sanctions which may include discontinuation of services, as well as civil liability and/or criminal prosecution under applicable laws.

Executed this day of20_	Employee Signature	Accepted On 17 Sep 2022 aurkadas2@gmail.com
	Employee Name	Aurka Dasgupta

Principal TESE



Annexure III

Personal Data - Declaration

Article I.

I Aurka Dasgupta hereby certify that all statements made on the Employment Application Form, my Curriculum Vitae or during my interviews with the Company are true and complete. I understand that any omission or misrepresentation of any fact may result in refusal of employment or immediate dismissal.

I further understand that I shall be bound by the existing and new rules, regulations and policies of the Company including those related to Frisking (Pat Down) process wherein, a search would be conducted of outer clothing to detect any unauthorized / prohibited articles.

I confirm that I have voluntarily furnished my personal information to the Company and the Company shall be free to use such information and all other information that I may provide at any time hereinafter. The Company may share such information in connection with my employment and other related matters, as deemed fit and necessary by the Company.

I recognize that in connection with employment with Teleperformance, I may be the subject of a background enquiry and drug test by the company or its representative, and I hereby authorize the same. I also authorize the Company to take action including penal action against me in case any fact is found contrary to what has been stated by me in the application form mentioned herein above.

I do hereby declare that I will immediately report to my Line Manager or HR team in case of "Change to Circumstances", within 48 hours of me becoming aware of such "Change to Circumstances" which may arise due to the following:

- a) I am found guilty of a criminal offence / is under police caution or investigation;
- b) There is a change in my legal right to work / work status; and
- c) There are any adverse credit judgments against me.
- d) Change in personal status like name change / marital status / permanent or current address change etc.

Executed tills day of	Executed this	day of	20
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Temp Emp Code	3312067639				
Employee Signature	Accepted On 17 Sep 2022 aurkadas2@gmail.com				
Employee Name	Aurka Dasgupta				

P.N. Das sigs



Disha Eye Hospitals Private Limited

(Formerly: Disha Eye Hospitals & Research Centre Pvt. Ltd.)

Reg. Office: 88(83A), Ghosh Para Road, Barrackpore - 700120

Barasat Phaco Day Care Centre, 1090, Knobraragat Road, 1844, 11 No Rabpte (Orposite Barasal College), Barasal, Kolkata-700126 • Phone: (033) 2524-0362 / 63; SMS Appointment: 7850000333 • E-mail dishabarasal@gmail.com, Yabelle: www.fattareja.org

TO WHOM IT MAY CONCERN

THIS IS TO CERTIFY THAT MR, SANJOY ROY S/O LATE BISWANATH ROY IS A BONAFIED EMPLOYEE OF OUR COMPANY AND SHE IS WORKING AS A HEALTH CARE PERSONNEL (DATA ENTRY EXECUTIVE). ON ACCOUNT OF UNAVAILABILITY OF ADEQUATE TRANSPORTATION REGARDING THE ONGOING PANDEMIC COVID 19 3rd WAVE, IT IS VERY TOUGH TO ATTEND HOSPITAL DUTY IN TIME.

UNDER THE CIRCUMSTANCES, THE ABOVE MENTIONED PERSONEEL PLEASE BE ALLOWED TO TRAVEL THROUGH TRAIN SO THAT SHE CAN ATTEND HOSPITAL DUTY IN REGULAR COURSE.

PLACE: BARRACKPORE

DATE: 28.07.2021

AUTHORISED SIGNATURE

DISHA EYE HOSPITAS PVT. LTD.

Dr. Avijit Paul (Hons.), MS Ophthalmolog UK), FAICO (Glaucoma), RCSEd (Ophtha) - RARAD OF IMP

		NFR LUMDING DIV				
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figures are tentative.

^{*} All Staff/Officers Are Advised not to Share Their Personal Information/Bank Account Details/OTP to anybody on phone, email or SMS.

NFR LUMDING DIVISION

दिसम्बर 2019 के लिए वेतन पर्ची

Payslip for the Month Dec 2019

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[#] आंकड़े अनुमानित हैं।

figures are tentative.



^{*} All Staff/Officers Are Advised not to Share Their Personal Information/Bank Account Details/OTP to anybody on phone, email or SMS.